

**The process to submit the request is stated below:**

1. Open our Website (<https://www.easternfin.com>)on your desktop.
2. Click “REKYC & Closure” tab.
3. Click on “How to close Trading & Demat Acct” tab.
4. Click on “e-sign” for online mode Closure.
5. Enter Client id/UCC . Then open the Closure module.
6. Enter the required information in the Closure pages, e-sign and submit the request.
7. The request will be validated by EASTERN FINANCIERS LIMITED backend team and closure of account will be done after proper validation of the request.