

Give us your worries... Take home the returns

Members
National Stock Exchange of India Ltd.
BSE Limited



## **ACCOUNT OPENING KIT**

CLIEN	NAME
CLIENT CODE	BRANCH CODE
A/C OPENING DATE	KYC NO

Eastern Financiers Limited (EF) was incorporated in the year 1967 and is the oldest Investment Strategist in Eastern India.

## The foundations of our Business ....

- One of the largest and most trusted Investment Consultants in India.
- Over 44 years of unbiased, client-specific investment solutions.
- Team of experienced professionals and sound Investment Strategists to help you reach your financial goals.
- Choice of a wide variety of instruments 'under one roof'.
- Personalised services from EF the trust of over 3 lakh investors.
- Prompt post-investment services.
- EF has been honoured with the CNBC-TV18 award for the "Best Performing Financial Advisor (East)" for nine years.
- **EF** has been included in their prestigious "Hall of Fame" for the year 2018-19.

## **Our Service Motto:**

"Give us your worries...Take home the returns"

## Financial Planning Solutions comprising of:

Mutual Funds	Equity Trading on NSE/BSE	Fixed Deposits
Bonds	Life Insurance	General Insurance
Senior Citizen Bonds GOI Saving Bonds Capital Gain Bonds	Equity IPO's	Motor, Health, Home, Personal Accident (PA), Travel, etc.
	Currency Trading	
	Commodity Trading	

An ISO 9001:2015 certified company

<sup>\*</sup> through its associate Company - "EF Insurance Broking Pvt. Ltd."

## **EASTERN FINANCIERS LTD.**

	INDEX OF DOCUMENTS	
S.NO.	NAME OF THE DOCUMENT AND ITS BRIEF SIGNIFICANCE	PAGE NOS.
	MANDATORY DOCUMENTS AS PRESCRIBED BY SEBI & EXCHANGES	-
1.	Account Opening Form	
	A. KYC form - Document captures the basic information about the constituent and an instruction/check list.	**
	B. Document captures the additional information about the constituent relevant to trading account and an instruction/check list.	1 - 5
2.	Tariff sheet	6
	Document detailing the rate/amount of brokerage and other charges levied on the client for trading on the stock exchange(s).	
Note	: Standard Mandatory Documents viz. Rights & Obligations of Stock Broker, Sub-broker a	nd Client for
	g on exchanges, Uniform Risk Disclosure Documents, and Guidance Note detailing Do's	
for tra	nding, are available in physical/electronic mode as per your choice marked in Section G	on Page 2.
	<b>VOLUNTARY DOCUMENTS AS PROVIDED BY THE STOCK BROKER</b>	
3.	Authority Letter for Running Account	7
	(The document deals with an option given to client to settle his obligations towards	
	funds and securities on a running basis & settle the same at monthly/quarterly interval at his discretion.)	
4.	Mandate to issue documents in Electronic format	8
	(The documents deals with the clauses relating to issue of Contract Notes, daily margin	
	statement, quarterly statement in electronic format.)	
5.	Declaration / Letter of Understanding by client	
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	authorises the member for operational convenience.)	
6.	Declaration For Mobile Number	10
7.	Enrolment of Aadhaar No. with Demat Account & Trading Account	10
	As required under various Circulars of SEBI and Exchange(s)	
8.	Electronic Contract Note [ECN] – Declaration	11
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10.	Registration for Commodity Option	12
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11.	Consent Letter for E.mail and Mobile Alert Facility	13
	As required under various Circulars of SEBI and Exchange(s)	
12.	Declaration by client in relation to PMLA, 2002	14
	(The document deals with other additional voluntary information to be provided by the client in relation to prevention of Money Laundering Act, 2002.)	
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	(As required by CBDT - Foreign Tax & Tax Research Division)	

<sup>\*\*</sup> As per separate sheets

## TRADING ACCOUNT RELATED DETAILS - FOR INDIVIDUALS & NON-INDIVIDUALS

BANK ACCOUNT(S	S) DETAILS		
	First Bank	Details	Second Bank Details
Bank Name			
Branch			
Address			
7 14 47 555			
Bank A/c No.			
A/c Type	☐ Saving ☐ Current		☐ Saving ☐ Current
/ ve Type	☐ Others-In case of	NRI/NRE/NRO	☐ Others-In case of NRI/NRE/NRO
MICR No.			
IFSC code			
DEPOSITORY ACC	OUNT(S) DETAILS		
	First Demat	A/c Details	Second Demat A/c Details
Depository		•	,
Participant Name			
Depository Name	□ NSDL □ CDSL		□ NSDL □ CDSL
Beneficiary Name			_ 11052 _ 0502
DP ID			
Beneficiary ID			
_			
(BO ID)	FNCES - * Dlease sian i	n the relevant haves	 s where you wish to trade. The segment not
	struck off by the client.	THE TELEVANT BOXES	s where you wish to trade. The segment hot
Exchange	,	Segment	Signature
1. National Stock E	Exchange of India Ltd.	- Cash	✓
		- F&O	✓
		- Currency Deriva	atives 🗸
		- Commodity	✓
		- SLBS	✓
2. BSE Limited		- Cash	✓
		- Commodity	✓
	client wants to trade or om the client by the sto		new exchange, separate authorization/letter

OTHER DETAILS			
Gross Annual Income Details (please specify)			
Income Range per annum	☐ Below ₹ 1 Lac ☐ 1-5 Lac ☐ 5-10 Lac ☐ 10-25 Lac ☐ 25 Lacs-1 crore ☐ > 1 crore		
Net-worth	as on (date)		
(Net worth should not be d	older than 1 year)	(dd/mm/yyyy)	
Occupation (Individuals)	☐ Private Sector ☐ Pri	ublic Sector   Government Service   Business	
(Please tick any one	☐ Professional ☐ Agr	iculturist 🗖 Retired 🗖 Housewife 🗖 Student	
and give brief details)	Others	<del></del>	
Please tick, if applicable, f	or any of your		
authorized signatories / P	romoters /	☐ Politically Exposed Person (PEP)	
Partners / Karta / Trustees	s / whole time directors	☐ Related to a Politically Exposed Person (PEP)	
PAST ACTIONS			
Details of any action / proc	eedings initiated / pendin	g / taken by SEBI / Stock exchange / any other authority	
against the applicant / cons	stituent or its Partners / pr	romoters / whole time directors / authorized persons in	
charge of dealing in securit	ties during the last 3 years	5	
DEALINGS THROUGH OTH	ER STOCK BROKERS		
Whether dealing with any	other stock broker / sub-b	proker (if case dealing with multiple stock brokers /sub-	
brokers, provide details of	all)		
Name of stock broker			
Name of Sub-Broker, if any	,		
Client Code	Exchange		
Details of disputes/dues pending from/to such stock broker/sub- broker			
ADDITIONAL DETAILS			
Whether you wish to recei	ve physical contract note	or Electronic Contract Note (ECN) (please specify)	
, Spe	ecify your Email id, if appl	icable :	
Whether you wish to recei	ve the standard documer	nts - Rights and Obligations, Risk Disclosure Document	
(RDD) and Guidance note - physically or electronically, (please specify) :			
Please note that these documents are also available in certain vernacular languages on demand.			
Whether you wish to avail of the facility of internet trading / wireless technology (please specify)			
□ YES □ NO			
Number of years of Investment / Trading Experience			
In case of non-individuals, name, designation, PAN, UID, signature, residential address and As per Annexure			
photographs of persons authorized to deal in securities on behalf of company/firm/others			
Any other information			

INTRODUC	CER DETAILS (option	onal)	
Name of t	he Introducer		
		(Surname) (Name) (M	niddle Name)
Status of t	he Introducer	☐ Sub-broker ☐ Remisier ☐ Authorized Person ☐ Ex	kisting Client
		☐ Others, please specify	
Address ar	nd Phone No.		
of the Intr	oducer		
Signature	of the Introducer		
			PHOTOGRAPH of Nominee
NOMINAT	ION DETAILS (for	ndividuals only)	Please affix
□ I/We w	ish to nominate	☐ I/We do not wish to nominate	recent passport
Name of t	he Nominee		size photograph and sign across it
Relationsh	ip with the Nomir	ee	aa 3.8 a 3.33
PAN of No	minee	Date of Birth of Nomin	nee
Address ar	nd Phone No.		
of the Nor	ninee		
If Nomine	e is a minor, detai	ls of guardian :	
Name of g	uardian		
Address ar	nd Phone No.		
of Guardia	in		
Signature	of guardian		
WITNESSE	S (Only applicable	in case the account holder has made nomination)	
	First	Witness Details Second Wi	tness Details
Name			
Signature			
Address			
		l l	

## **DECLARATION**

1. I/We hereby declare that the details furnished above are true and correct to the best of my/our knowledge and belief and I/we undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am/we are aware that I/we may be held liable for it.

- 2. I/We confirm having read/been explained and understood the contents of the document on policy and procedures of the stock broker and the tariff sheet.
- 3. I/We further confirm having read and understood the contents of the 'Rights and Obligations' document(s) and 'Risk Disclosure Document'. I/We do hereby agree to be bound by such provisions as outlined in these documents. I/We have also been informed that the standard set of documents has been displayed for Information on stock broker's designated website, if any.

Place :	✓
Date :	

# ANNEXURE DETAIL OF PROMOTERS / PARTNERS / KARTA / TRUSTEES AND WHOLE TIME DIRECTORS AND PERSONS AUTHORIZED TO DEAL IN SECURITIES ON BEHALF OF COMPANY / FIRM / OTHERS

Particulars	1st	2nd	3rd
Designation			
Name			
PAN			
DIN / UID			
Residential Address			
Photograph	Please affix your recent passport size photograph and sign across it	Please affix your recent passport size photograph and sign across it	Please affix your recent passport size photograph and sign across it

Use additional sheets, if necessary.

### FOR OFFICE USE ONLY

	Documents verified with Originals	Client Interviewed By	
Name of the Employee			
Employee Code			
Designation of the employee			
Date			
Signature			

I / We undertake that we have made the client aware of 'Policy and Procedures', tariff sheet and all the non-mandatory documents. I/We have also made the client aware of 'Rights and Obligations' document (s), RDD and Guidance Note. I/We have given/sent him a copy of all the KYC documents. I/We undertake that any change in the 'Policy and Procedures', tariff sheet and all the non-mandatory documents would be duly intimated to the clients. I/We also undertake that any change in the 'Rights and Obligations' and RDD would be made available on my/our website, if any, for the information of the clients.

Signature of the Authorised Signatory	

LICC Code allotted to the Client .

## **INSTRUCTIONS / CHECK LIST**

Seal/Stamp of the stock broker

1. Additional documents in case of trading in derivatives segments - illustrative list:

Copy of ITR Acknowledgement	Copy of Annual Accounts
In case of salary income - Salary Slip, Copy of Form 16	Net worth certificate
Copy of demat account holding statement	Bank account statement for last 6 months
Any other relevant documents substantiating	Self declaration with relevant
ownership of assets	supporting documents

<sup>\*</sup>In respect of other clients, documents as per risk management policy of the stock broker need to be provided by the client from time to time.

- 2. Copy of cancelled cheque leaf / pass book / bank statement specifying name of the constituent, MICR Code or / and IFSC Code of the bank should be submitted.
- 3. Demat master or recent holding statement issued by DP bearing name of the client.
- 4. For individuals:

Date:\_

- a. Stock broker has an option of doing 'in-person' verification through web camera at the branch office of the stock broker / sub-broker's office.
- b. In case of non-resident clients, employees at the stock broker's local office, overseas can do inperson verification. Further, considering the infeasibility of carrying out 'In-person' verification of the non-resident clients by the stock broker's staff, attestation of KYC documents by Notary Public, Court, Magistrate, Judge, Local Banker, Indian Embassy / Consulate General in the country where the client resides may be permitted.
- 5. For non-individuals:
  - a. Form need to be initialized by all the authorized signatories.
  - b. Copy of Board Resolution or declaration (on the letterhead) naming the persons authorized to deal in securities on behalf of company / firm / others and their specimen signatures.

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## **TARIFF SHEET**

## **BROKERAGE STRUCTURE**

SEGMENT	DELIVERY (%)	MINIMUM (paisa)	SQUARE OFF (%)	MINIMUM (paisa)
NSE Cash				
NSE Future				
NSE Options				
NSE Currency - Future				
NSE Currency - Option				
NSE Commodity				
SLBS - First Leg				
SLBS - Reverse Leg				
BSE Cash				
BSE Commodity				

(Other charges like STT, GST, Stamp Charges, Transaction Charges, Clearing Charges, if any shall be levied as per the rate stipulated by the concerned Authority)

SCORES URL Link: https://scores.gov.in/scores/Welcome.html

## Filing compliant on SCORES - Easy & Quick

- a. Register on SCORES portal
- b. Mandatory details for filing complaints on SCORES
  - i. Name, PAN, Address, Mobile Number, E-mail ID
- c. Benefits:
  - i. Effective Communication
  - ii. Speedy redressal of the grievances

#### **AUTHORITY LETTER FOR RUNNING ACCOUNT**

Date :
--------

То

### Eastern Financiers Ltd.

"LORDS", Suite No. 102 & 104 7/1, Lord Sinha Road, Kolkata - 700 071

### Dear Sir.

- 1. With reference to my/our trading account opened with you, I/we request you to maintain a running account on my/our behalf without settling the account on settlement of each transaction. I/We further request you to retain all amounts receivable by me/us until specifically requested by me/us to be settled within one working day of request, if the same is lying with Eastern Financiers Ltd. & within 3 working days from the request if the same is lying with clearing member/clearing corporation.
- 2. I/we understand and agree that no interest will be payable to me/us on the funds so retained with you.
- 3. I/we may be trading in derivatives segment & cash segment of various Exchanges and hence have various accounts with you. In this regard I/we hereby authorize Eastern Financiers Ltd. to act at its discretion of adjusting any credit balance under my/our various accounts against the debit in any account across segments/Exchange, without taking any further instruction from me/us.
- 4. I/we authorize you to set off a part or whole of the margin deposited by me/us against any of my / our dues, by appropriating relevant amount of fund or by sale of securities which form part of margin.
- 5. I/We authorize you to pledge/re-pledge my/our securities as margin with the appropriate authorities as per the procedure prescribed by the Regulators and Market Intermediaries from time to time.
- 6. I/we may revoke the authorisation at any time by giving a written notice.
- 7. I/we also agree that the actual settlement shall be done by us, at least once in a quarter or month and the statement of account for the same will be provided to me by Eastern Financiers Ltd.
- 8. I/we agree that fund given towards collaterals/margins in form of bank guarantee (BG) / Fixed Deposit Receipts (FDR) may not be periodically settled.
- 9. I/we agree that (a) in respect of derivatives market transactions, the Trading Member may retain the requisite funds on settlement date to take care of any margin obligation arising in next 5 days, calculated in the manner specified by the Exchange, (b) in respect of cash market transactions, the Trading Member may retain entire pay-in obligations of T day & T-1 day funds due from me/us as on the date of settlement to take care of margin obligation in next 5 days, calculated in the manner specified by the Exchange.
- 10. I/we agree/understand that there shall be no inter-client adjustment for the purpose of settlement of the running account.
- 11. There must be a gap of maximum 90 / 30 days (as per the choice of the client viz. Quarterly / Monthly) between two running account settlements.
- 12. Apart from margin liability as on the date of settlement, in all segments, additional margins (maximum upto 125% of margin requirement on the day of settlement), i.e. 225% of the total Margin requirement after excluding the margin on consolidated crystallized obligation, where applicable.
- 13. I/we shall bring any dispute arising from the statement of account or settlement so made to the Notice of the Trading Member preferably **within 30 working** days from the date of receipt of funds / securities or statement as the case may be.

Worldon prototably warming days from the date of receipt of faring december at the date may be						
PREFERENCE OF CLIENT FOR SETTLEMENT OF RUNNING ACCOUNT						
Settlement Preferences	■ Monthly	■ Quarterly				
Thanking you,						
Yours truly,						
✓ Signature of the Client						
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## MANDATE TO ISSUE DOCUMENTS IN ELECTRONIC FORMAT

Date:
To <b>Eastern Financiers Ltd.</b> "LORDS", Suite No. 102 & 104 7/1, Lord Sinha Road Kolkata - 700 071
Dear Sir,
Ref. : Mandate to issue Contract Notes, Daily Margin Statement, Quarterly Statement of Accoun and any other document in electronic format.
I/We hereby agree and consent to accept the contract notes for transaction carried on by me/us wit you and the quarterly statements of funds and securities, (hereinafter referred to as "quarterly statement"), daily margin statement and any other documents in terms of the agreement entered into between us, in electronic form on my/our email ID given here-in-under. My/our non-verification or no accessing the contract notes, daily margin statement and quarterly statement on regular basis shanot be a reason for disputing the contract notes, daily margin statement and quarterly statements any time. This instruction to issue digital contract notes, daily margin statement and quarterly statement is applicable with immediate effect.
I/We agree that any change in my/our e-mail ID will be communicated to you through a physical letter
I/We am also aware that copies of the contract notes are also available on the website http://www.easternfin.com for which I/we will be provided the user ID and password. I/We also agree the non-receipt of bounce mail notification by you shall amount to delivery at my/our email account. I/We also agree not to hold you responsible for late/non-receipt of contract notes sent in electronic form and any other communication for any reason including but not limited to failure of email services, lost of connectivity, email in transit etc. I/We agree that the log reports of your dispatching software shall be a conclusive proof of dispatch of contract notes to me/us and such dispatch shall not be dispute by me/us on account of any non-receipt/delayed receipt for any reason whatsoever. In case of nor receipt of mails the same shall be intimated to EFL immediately in writing.
Thanking you,
Yours truly,
✓ Signature of the Client
Email Id
Client Code

#### **DECLARATION/LETTER OF UNDERSTANDING**

Date:_	 	

To **Eastern Financiers Ltd.**"LORDS", Suite No. 102 & 104
7/1, Lord Sinha Road
Kolkata - 700 071

Dear Sir.

- 1. I/We agree not to hold EFL liable or responsible for delay or default in performance of your obligations due to contingencies beyond your control such as fire, flood, civil commotion, earthquake, riots, war strikes, failure of systems, failure of internal links, government/regulatory actions or any other contingencies beyond your control.
- 2. I/We am/are agreeable for inter-settlement transfer of securities towards settlements.
- 3. All fines/penalties and charges levied upon EFL due to my acts/deeds or transactions may be recovered by EFL from my account.
- 4. Any queries related to my/our contract note shall be brought to the notice of EFL within 24 hours of the receipt of the contract note.
- 5. I/We hereby authorize EFL not to provide me Order Confirmation/ Modification/ Cancellation slips and Trade Confirmation Slips to avoid unnecessary paper work. I/We hereby request EFL to kindly accept my/our verbal orders/ instructions over phone and execute the same. I/We understand the risk associated with placement of verbal orders and accept the same. In case I wish to withdraw this consent I shall inform EFL in writing and get the same acknowledged by EFL at least one week in advance from the date of withdrawal.
- 6. I/We will be extending all co-operation to EFL in their endeavour towards Anti Money Laundering. EFL may initiate any enquiry against me/us and/or my/our transactions any time without any legal implication whatsoever against them.
- 7. I/We understand that information about me/us and my/our transactions may be reported by EFL to FIU/concerned authorities without any intimation to me/usand have no objection to the same.
- 8. I/We undertake that if I/we fail to deliver any one or more securities to the pool account of EFL in respect of the securities sold by me/us before the pay-in date notified by the Exchange from time to time, such undischarged obligation in relation to delivering any one or more securities shall be deemed to have been closed out at the auction price or close-out price, as may be debited to EFL in respect of the security for the respective settlement, otherwise the close out price on the date of pay-out in respect of the relevant securities, declared by the Exchange. The loss, if any, on account of the close out shall be borne by me/us.
- 9. I agree to EFL tape-recording the conversation between me and EFL officers in its absolute discretion, whether personally or over the telephone. Such recordings may be relied upon by EFL as and when required and I agree not to challenge the evidentiary value of such recordings.
- 10. I hereby authorize EFL to debit my account with depository services charges, bank charges on account of dishonor of cheques, stop payment instruction charges, demand draft/ pay order/PGP charges. NEFT/RTGS charges, settlement/ professional charges (for as may be applicable to NRIs), research service/message fee, trading platform charges, application money and processing charges for mutual funds, initial public offerings/follow on public offerings, rights issue, fixed deposit(s), money market instruments etc. generally various investment avenues / products, processing fees/charges towards contract note/statement of account etc. and any other such or similar fees / charges as may become applicable from time to time.

Thanking you,	
Yours truly,	
/	
Signature of the Client	

## DECLARATION FOR MOBILE NUMBER OR E.MAIL ID FOR DIFFERENT CLIENTS

	Date :
То	
Eastern Financiers Ltd.	
"LORDS", Suite No. 102 & 104 7/1, Lord Sinha Road	
Kolkata - 700 071	
Dear Sir,	
l,	do hereby declare that
ny Mobile Number is	Further, I authorize EFL that the
same may be used for giving me any information/alert/sms/call.  Or	
We, do hereby declare that Mr.	
having mobile number	
information/alert/sms/call on our behalf.	
I/We undertake to EFL and confirm to use my/our own judgement in the identified securities according to my/our financial strength/responsible for any loss suffered by me/us on account of executir in pursuance of the SMS alerts and/or investment advises sent by above mentioned statement is true and correct.	capabilities and shall not hold EFL ag or omitting to execute any trades
Thanking you,	
Yours truly,	
,	
<b>√</b>	
Signature of the Client	
ENROLMENT OF AADHAAR NO. WITH DEMAT ACCOU	INT & TRADING ACCOUNT
To	Date :
To Eastern Financiers Ltd.	
"LORDS", Suite No. 102 & 104	
7/1, Lord Sinha Road	
Kolkata - 700 071	
Dear Sir,	
I am enclosing a photo copy of Aadhaar Card (self-attested) to ge	t it enrolled and seeded against my
Demat Account No & Trading Acc	
I voluntarily give my consent to EASTERN FINANCIERS LT	
authenticate from UIDAI and link the Aadhaar Number to all my ex	isting accounts with your Company.
Thanking you,	
Yours truly,	
✓ Signature of the Client	
Signature of the Client	

**VOLUNTARY** 

## Appendix A - Electronic Contract Note [ECN] - DECLARATION (VOLUNTARY)

 T-	,	
To <b>Eastern Financiers Ltd.</b>		
Member : NSE & BSE		
"LORDS", Suite No. 102 & 104		
7/1, Lord Sinha Road Kolkata - 700 071		
Dear Sir,		
·		
।, Stock Exchange of India Ltd. and BSE L	, a client with <b>Eastern Financiers Ltd.</b> , Member of <b>Nati</b> <b>imited</b> undertake as follows:	onal
<ul> <li>I am aware that the Member has to pro myself want the same in the electronic</li> </ul>	vide physical contract note in respect of all the trades placed by me unleform.	ess I
I am aware that the Member has to pro-	vide electronic contract note for my convenience on my request only.	
	er physical contract note, I find that it is inconvenient for me to receive phy ily requesting for delivery of electronic contract note pertaining to all the tra	
<ul> <li>I have access to a computer and am a reg</li> </ul>	gular internet user, having sufficient knowledge of handling the email operat	ions.
	This has been created by me	and
not by someone else.		
<ul> <li>I am aware that this declaration form sh</li> </ul>	nould be in English or in any other language known to me.	
<ul> <li>I am aware that non-receipt of bounced at the above e-mail ID.</li> </ul>	mail notification by the member shall amount to delivery of the contract	note
	es on ECN given in the Annexure have been read and understood by sing with the physical contract note, and do hereby take full responsib tten in own handwriting of the client.)	
Client Name :		
Unique Client Code :	PAN :	
Date :	Place :	
Verification of the client signature done		
Name of the designated officer of <b>Eastern Fi</b>	nanciers Ltd.	

For Eastern Financiers Ltd.

**Authorised Signatory Signature** 

	Date :
To <b>Eastern Financiers Ltd.</b> "LORDS", Suite No. 102 & 104 7/1, Lord Sinha Road, Kolkata - 700 071	
Dear Sir,	
	trading in commodity forward contracts/ ves on NSE and BSE as your client
<u> </u>	e of NSE & BSE Circulars and guidelines for calculation of ity and I/we hereby undertake to comply with the same.
	will not exceed the position limits prescribed from time to a limits will be calculated in accordance with the contents as modified from time to time.
the partnership firms/companies/HUFs/ Trusts karta/trustee, takes or holds any position in any	ormed if I/any of our partners/directors/karta/trustee or any of in which I or any of above such person is a partner/director/commodity forward contract/commodity derivative on NSE, r(s) of NSE, BSE to enable you to restrict our position limit as ISE & BSE as modified from time to time.
	ders in commodity forward contracts/commodity derivatives on the basis of our above assurances and undertaking.
Thanking You,	
Yours faithfully,	
Signature of Client	
_	Date :
To <b>Eastern Financiers Ltd.</b> "LORDS", Suite No. 102 & 104 7/1, Lord Sinha Road, Kolkata - 700 071	
Dear Sir,	
Sub : Registrat	ion for Commodity Options
I/We, Mr.	Client Code
intend to trade in Commodity options subje from time to time.	ct to regulatory requirement of the exchange and SEBI
	ood the contents of additional Risk Disclosure Documents. lard set of documents has been displayed for information
We confirm that you have agreed to enter on NSE, BSE only on the basis of our above u	orders in commodity options for me/us as your client on ndertaking.
Thanking You,	
Yours faithfully,	
Signature of Client	
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## **CONSENT LETTER FOR EMAIL AND MOBILE ALERT FACILITIES**

То

Eastern Financiers Ltd. "LORDS", Suite No. 102 & 104

7/1, Lord Sinha Road Kolkata - 700 071 Dated :\_\_\_\_\_

Sir,	
	rading account opened with you; I/we request you arrange facility of receiving email and/ Exchange in compliance with regulation and guidelines issued by concern authorities
Email Facility	Service Required - YES ■ NO ■
Email ID	
Owned by - Name	
- PAN Number*	
Relationship with Client	
Signature of the Client	✓
SMS Facility	Service Required - YES ■ NO ■
Mobile Number	
Owned by - Name	
- PAN Number*	
Relationship with Client	
Signature of the Client	✓
* Please specify the Name and F	PAN detail in case email id and/or Mobile Number is other than that of the client.
In this regards we state the follow	wing:
	at it will be my/our responsibility that my/our Email ID and/or Mobile Number are active of full. Further, the trading member will not be held liable for the mails and / or SMS alert
I/we undertake that any chathrough a physical letter.	ange in my/our Email ID and/or Mobile Number shall be communicated to you in writing
3. I/we agree that this authori Eastern Financiers Ltd.	ty shall be valid, until it is revoked by me/us at any time by giving a written notice to
/	
✓Signature of Client	
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Voluntary information	on provided	by the client i	n relation to the Pre	vention of	f Money L	aundering Act,	2002
Name of the Client							
If Business / Profession :	Nature of b	usiness :					
	Industry	:					
Details of my/our Relative	es, having a	count with EAS	STERN FINANCIERS	LTD. :			
·	Name		Relationsl		U	CC (Client Code	;)
1.							
2.	Dortnorobin	Eirm / Trust st	a whore I/Me em/ere	offiliated			
Details of the Corporate /	rarmersnip				tion obin	LICC (Cliant	Cada
Name 1.		Entity Type	Nature of Business	Rela	tionship	UCC (Client	Code)
2.							
I/We hereby submit and a before the due date as properties.  1. Profit and Loss Accounce. 2. Balance Sheet. 3. Self attested copy of the state of th	rescribed by int & Capital	EASTERN FIN Account	ANCIERS LTD. :  4. Copy of Form 5. Any other do	16 in cas	e of Salary	/ Income	
	e that I/We	,	er Clients of Special		,	I in Prevention	of Money
I/We hereby declare Act, 2002 (choose the			of Special Category a er)	as defined	in Preven	tion of Money La	aundering
and organizations re  Politically Expose	eceiving don ed Persons, ectiveness o	ations, □ Con □ Companies f money launde	ents,  Trust, Chartien  Inpanies having close  Offering foreign excharing controls is suspendiable etc.	family sha ange offeri	areholdings ngs, <b>ロ</b> Cl	s or beneficial o	wnership, countries
I/We confirm that I/We w grounds or any action is		•		TD. in cas	e I/We am	n/are convicted ι	ınder any
I/We intend to invest in the (If Borrowed Funds, then			☐ Own Funds ces of funds :)		Borrowed	l Funds	
	Sources of B	orrowed Funds	(if any)			Amount (₹)	
(Certificated / Opinion Roclient's account is to be a I/We hereby declare that I/LTD., and that I/We am/a	ittached, whi We am/are b	ich I/We agree eneficial owner	to attach herewith.) of the Trading / On-line	account o	pened with		
✓ Client Signature		Client's	Name				
		FOR O	FFICE USE ONL	Υ			
Risk categorisation of	of client as				Medium	Risk <b>□</b> L	ow Risk

**VOLUNTARY** 

## **DECLARATION OF ULTIMATE BENEFICIAL OWNERSHIP**

(Mandatory For Non-Individuals)

Investor Name		PA	N			
Part I - LISTED COMPANY / ITS SUBSIDIA	ARY COMPANY	/ [If appli	cable, Part	II Not Ap	plicable]	
We hereby declare that the Applicant/ Owner of the	controlling interest i	n the appli	cant			
is a Company listed on a Stock Exchange						
is a majority-owned subsidiary of a Company lis	ted on a Stock Exc	hange				
Name of the holding/parent company (with % sha	re)	_				
Name of such Listed Company (if not the Applicant itse	,					
Stock Exchange where listed	•		curity ISIN			
Part II - OTHER THAN LISTED COMPANY			•			
Name & Address of the Ultimate Beneficial Owner [UBO]	PAN or any other identification proof where PAN not applicable	of tax	% of beneficial interest in the Applicant	Whether Politically Exposed?	UBO Code (see instruction next page)	
(1)						
(2)						
(2)						
(3)						
If UBO is already KYC compliant, KYC complied pro address proof must be attached (self certified by the			-	valid identit	y proof and	
Part III - DECLARATION						
We understand that Eastern Financiers Ltd. is information for the purpose of determining the bene of the account. We certify that the information we form is true and complete to the best of our knowl We agree to submit a new form within 30 days if ar certification on this form gets changed.	eficial ownership provided on this edge and belief. ny information or	✓ Aut Date :	horised Signat Place :	ory [with se	eal]	

#### **GENERAL INFORMATION & INSTRUCTIONS**

As per SEBI Master Circular No. CIR/ISD/AML/3/2010 dated December 31, 2010 regarding Client Due Diligence policy, related circulars on anti-money laundering and SEBI circular No. CIR/MIRSD/2/2013 dated January 24, 2013, non-individuals and trusts are required to provide details of ultimate beneficiary owner [UBO] and submit appropriate proof of identity of such UBOs. The beneficial owner has been defined in the circular as the natural person or persons, who ultimately own control or influence a client and/or persons on whose behalf a transaction is being conducted, and includes a person who exercises ultimate effective control over a legal person or arrangement.

Ultimate Beneficiary Owner [UBO]:

#### A. For Investors other than individuals or trusts:

- (i) The identity of the natural person, who, whether acting alone or together, or through one or more juridical person, exercises control through ownership or who ultimately has a controlling ownership interest. Controlling ownership interest means ownership of/entitlement to:
  - more than 25% of shares or capital or profits of the juridical person, where the juridical person is a company:
  - more than 15% of the capital or profits of the juridical person, where the juridical person is a partnership;
  - more than 15% of the property or capital or profits of the juridical person, where the juridical person is an unincorporated association or body of individuals.
- (ii) In cases where there exists doubt under clause (i) above as to whether the person with the controlling ownership interest is the beneficial owner or where no natural person exerts control through ownership interests, the identity of the natural person exercising control over the juridical person through other means like through voting rights, agreement, arrangements or in any other manner.
- (iii) Where no natural person is identified under clauses (i) or (ii) above, the identity of the relevant natural person who holds the position of senior managing official.

### B. For Investors which is a trust:

The identity of the settler of the trust, the trustee, the protector, the beneficiaries with 15% or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

## C. Exemption in case of listed companies/foreign investors

The client or the owner of the controlling interest is a company listed on a stock exchange, or is a majority-owned subsidiary of such a company, it is not necessary to identify and verify the identity of any shareholder or beneficial owner of such companies Intermediaries dealing with foreign investors' viz., Foreign Institutional Investors, Sub Accounts and Qualified Foreign Investors, may be guided by the clarifications issued vide SEBI circular CIR/ MIRSD/ 11/2012 dated September 5, 2012, for the purpose of identification of beneficial ownership of the client.

## **UBO Code Description**

• UBO-1 : Controlling ownership interest of more than 25% of shares or capital or profits of the Applicant, where the Applicant is a company • UBO-2 : Controlling ownership interest of more than 15% of the capital or profits of the Applicant, where the Applicant is a partnership • UBO-3 : Controlling ownership interest of more than 15% of the property or capital or profits of the Applicant, where the Applicant is an unincorporated association or body of individuals • UBO-4 : Natural person exercising control over the Applicant through other means i.e., exercised through voting rights, agreement, arrangements or in any other manner [In cases where there exists doubt under UBO-1 to UBO-3 above as to whether the person with the controlling ownership interest is the beneficial owner or where no natural person exerts control through ownership interests] • UBO-5 : Natural person who holds the position of senior managing official [In case no natural person could be identified as above] • UBO-6 :The settler(s) of the trust • UBO-7 :Trustee(s) of the Trust • UBO-8 :The Protector(s) of the Trust [if applicable]. • UBO-9 :The beneficiaries with 15% or more interest in the trust if they are natural person(s) • UBO-10 : Natural person(s) exercising ultimate effective control over the Trust through a chain of control or ownership.

## **FATCA/CRS DECLARATION FORM - FOR INDIVIDUAL**

App	lica	nt Name		
РΑ	RT I	I - Please fill in the country for each of the	follo	owing:
1.	Cou	untry of :		
	a)	Birth	b)	Citizenship
	c)	Residence for Tax Purposes		
2.	US	Person*: ☐ Yes ☐ No		
РΑ	RT I	II - Please note :		
a.		all fields above, the country mentioned by you is Ir Part III for signature.	ndia a	and if you do not have US person status, please proceed
b.		•		ot India and/or if your US person status is Yes, please provide alent** as issued in the specific country in the table below :
	i)	TIN	Cou	untry of Issue
	ii)	TIN	Cou	untry of Issue
	iii)	TIN	Cou	untry of Issue
a.	pur	• •		re a US person or a person resident outside of India for tax abers/functional equivalent, please complete and sign the
b.		• •		your Country of Birth is US, please provide document provide reasons for not having relinquishment certificate
	Plea	ase also fill <b>Part IV</b> Self-Certification.		
PA	RT I	III - Customer Declaration (Applicable for a	all c	customers)
(i)	Und	der penalty of perjury, I/we certify that:		
	1.	or any state or political subdivision thereof or there	in, ir to U	on under the laws of the United States of America ("U.S.") ncluding the District of Columbia or any other states of the U.S. federal income tax regardless of the source thereof. ler is identified as a US person)
	2.	The applicant is an applicant taxable as a tax resi applicable only if the account holder is a tax re		t under the laws of country outside India. (This clause is lent outside of India)
(ii)	of the	he applicant named above in compliance with FAT	CA/0	this information for the purpose of determining the status /CRS. Eastern Financiers Ltd. is not able to offer any tax we shall seek advice from professional tax advisor for any
(iii)	I/W	e agree to submit a new form within 30 days if any	info	ormation or certification on this form becomes incorrect.
(iv)		e agree that as may be required by domestic required to report, reportable details to CBDT or close		tors/tax authorities Eastern Financiers Ltd. may also be suspend my account.
(v)		e certify that I/we provide the information on this form rue, correct, and complete including the taxpayer ic		to the best of my/our knowledge and belief the certification ification number of the applicant.
Sign	natur	e:		
Nam	ne :_			Date (DD/MM/YYYY) :

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P.T.O

## PART IV - Self-Certification:

To be filled only if-

- (a) Name of the country in Part I is other than India and TIN or functional equivalent is not available, or
- (b) US person is mentioned as Yes in Part I, and TIN is not available

I confirm that I am neither a US person nor a resident for Tax purpose in any country other than India, though one or more parameters suggest my relation with the country outside India. Therefore, I am providing the following document as proof of my citizenship and residency in India.

Signature				
Document Proof submitted (Please tick document	nent being submitted)			
☐ Passport ☐ Election Id Card ☐ PAN Classued ID Card	ard Driving License	□ UIDAI Letter	■ NREGA Job Card	Govt.

#### \* U.S. Person means.

- (a) an individual, being a citizen or resident of the United States of America;
- (b) a partnership or corporation organized in the United States of America or under the laws of the United States of America or any State thereof;
- (c) a trust if,-
  - (i) a court within the United States of America would have authority under applicable law to render orders or judgments concerning substantially all issues regarding administration of the trust; and
  - (ii) one or more U.S. persons have the authority to control all substantial decisions of the trust; or
- (d) an estate of a decedent who was a citizen or resident of the United States of America;

## \*\* Functional Equivalent of TIN

Many countries do not issue TIN to their taxpayers. However, such countries issue some other high integrity number with an equivalent level of identification (a functional equivalent). Examples of such numbers are-

- Social Security Number
- National Insurance Number
- Citizen Or Personal Identification Code Or Number
- Resident Registration Number

## FATCA/CRS DECLARATION FORM - FOR NON-INDIVIDUAL

App	lica	nt Name							
РΑ	RT								
A.	ls th	Is the account holder a Government body/International Organization/listed company on recognized stock exchange							
	□ Yes □ No								
	If "No", then proceed to point B. If "yes" please specify name of stock exchange, if you are listed company and proceed to sign the declaration.								
B.	ls th	ne account holder a (Entity/Financial Institution) tax resident of any country other than India:   Yes  No							
	If "y	res", then please fill of FATCA/ CRS Self certification Form. If "No", proceed to point C.							
C.	ls th	ne account holder an Indian Financial Institution :   Yes No							
	If "y	res", please provide your GIIN, if any If "No", proceed to point D.							
D.		the Substantial owners or controlling persons in the entity or chain of ownership resident for tax purpose in any ntry outside India or not an Indian citizen :   Yes  No							
	If "y	ves", (then please fill FATCA/ CRS self-certification form)). If "No", proceed to sign the declaration.							
CU	STO	OMER DECLARATION							
() (	Inde	r penalty of perjury, I/we certify that :							
1.	The	e applicant is:							
	(i) An applicant taxable as a US person under the laws of the United States of America ("U.S.") or any state of political subdivision thereof or therein, including the District to Columbia or any other states of the U.S.,								
	(ii)	An estate the income of which is subject to U.S. federal income tax regardless of the source thereof. (This clause is applicable only if the account holder is identified as a US person)							
2.	The	applicant is an applicant taxable as a tax resident under the laws of country outside India.							
	(i)	I/We understand that Eastern Financiers Ltd. is relying on this information for the purpose of determining the status of the applicant named above in compliance with FATCA/CRS. Eastern Financiers Ltd. is not able to offer any tax advice on FATCA/CRS or its impact on the applicant. I/we shall seek advice from professional tax advisor for any tax questions.							
	(ii)	I/We agree to submit a new form within 30 days if any information or certification on this form becomes incorrect							
(iii) I/We agree that as may be required by domestic regulators/tax authorities Eastern Financiers Ltd. m required to report, reportable details to CBDT or close or suspend my account.									
	(iv)	I/We certify that I/we provide the information on this form and to the best of my/our knowledge and belief the certification is true, correct, and complete including the taxpayer identification number of the applicant.							
Nan	ne of	the Entity							
Sigr	natur	e 1 Signature 2							
Sigr	natur	e 3 ( As per MOP)							
Date	<u>.</u>								

## **PART II**

## Self-Certification Form (Entity) for Foreign Account Tax Compliance Act ("FATCA") and Common Reporting Standards(CRS)

	me of Entity Information								
		Entity Constitution Type							
Entity Identification type :   Tax Identification Number (TIN) US GIIN Company Identification Numl  Global Entity Identification Number (EIN) Other									
Ent	ity Identification No								
Ent	ity Identification issuing country	Country of Residence for tax purpose							
Se	ction 2 : Classification of Non-Financial	entities							
I/W	e (on behalf of the entity) certify that the entity is:								
a)	An entity incorporated and taxable in US (Specified	d US person) : □ Yes □ No							
	If "Yes", please provide your U.S. Taxpayer Identifica	ation Number (TIN)							
b)	An entity incorporated and taxable outside of India	(other than US) : ☐ Yes ☐ No							
	If "Yes", please provide your TIN or its functional equ	ivalent							
	Provide your TIN issuing country								
c)	Please provide the following additional details if yo	ou are not a Specified US Person :							
	FATCA / CRS classification for Non-financial er	FATCA / CRS classification for Non-financial entities (NFFE)							
	☐ Active NFFE ☐ Passive NFFE without any controlling Person								
	□ Passive NFFE with Controlling Person(s): US □ Others □								
	☐ Direct Reporting NFFE (Choose this if any enti	ty has registered itself for direct reporting for FATCA and thus							
	Eastern Financiers Ltd. is not required to do th	e reporting)							
	Please provide GIIN number :								
Se	ction 3 : Classification of financial institu	utions (including Banks)							
I/W	e (on behalf of the entity) certify that the entity is:								
a.	An entity is a U.S. financial institution :   Yes	I No							
	If "Yes", (i) Please provide your Taxpayer Identific	ation Number (TIN)							
	(ii) Please provide GIIN, if any								
	If "No", please tick one of the following boxes below	w:							
	FATCA classification	Please provide the Global Intermediary Identification number (GIIN) or other information where							
	☐ Reporting Foreign Financial Institution in a Mod Inter-Governmental Agreement ("IGA") Jurisdic								
	□ Reporting Foreign Financial Institution in a Mod IGA Jurisdiction	del 2 							
	■ Participating FFI in a Non-IGA Jurisdiction								
	■ Non-reporting FI								
	■ Non-Participating FI								
	☐ Owner-Documented FI with specified US owner	ers							

## Section 4 : Controlling person declaration

If you are classified as "Passive NFFE with Controlling Person(s)" or "Owner documented FFI" or "Specified US person", please provide the following details:

Name of controlling person		Correspor	ndence Address	Country of residence for tax purpose	TIN		TIN issuing country		Controlling person type
Details	Controll	ling person 1	Controlling person	2Controlling pe	rson 3	Controllin	g person 4	Cont	rolling person 5
Identification Type									
Identification Number									
Occupation Type									
Occupation									
Birth Date									
Nationality									
Country of Birth									

#### Section 5 : Declaration

- (i) Under penalty of perjury, I/we certify that :
  - 1. The number shown on this form is the correct taxpayer identification number of the applicant, and
  - 2. The applicant is (i) an applicant taxable as a US person under the laws of the United States of America ("U.S.") or any state or political subdivision thereof or therein, including the District of Columbia or any other states of the U.S., (ii) an estate the income of which is subject to U.S. federal income tax regardless of the source thereof, or
  - 3. The applicant Is an applicant taxable as a tax resident under the laws of country outside India.
- (ii) I/We understand that Eastern Financiers Ltd. is relying on this information for the purpose of determining the status of the applicant named above in compliance with CRS/FATCA. Eastern Financiers Ltd. is not able to offer any tax advice on CRS or FATCA or its impact on the applicant. I/we shall seek advice from professional tax advisor for any tax guestions.
- (iii) I/We agree to submit a new form within 30 days if any information or certification on this form gets changed.
- (iv) I/ We agree as may be required by Regulatory authorities, Eastern Financiers Ltd. shall be required to comply to report, reportable details to CBDT or close or suspend my account.
- (v) I/We certify that I/we provide the information on this form and to the best of my/our knowledge and belief the certification is true, correct and complete including the tax payer identification number of the applicant.

I/We	herehy	confirm	that	details	nrovided	are	accurate	correct and	complete
1/ 44 6	IICI CD Y		uiai	uctans	piovided	aıc	accurate,	COLLECT ALIA	COMPLETE

Authorized Signatories and Company Seal (if applicable)	
Name	Date (DD/MM/YYYY)

	Dated :
Fro	m:
"LC 7/1	stern Financiers Ltd. DRDS", Suite No. 102 & 104 , Lord Sinha Road kata - 700 071
	Ref. : Acknowledgement for the receipt of documents
Dea	ar Sir,
Thi	s is to acknowledge and declare that
	I/We have received a photocopy of the KYC (full booklet), duly executed with you, to my/our satisfaction including my / our Unique Client Code (Trading Code).
	I/We have (☐ Physically ☐ Electronically) received, read and understood the Rights & Obligations, Risk Disclosure Documents, Guidance Note.
	I/We have received, read and understood the Policies and Procedures.
	The email id noted with you (for ECN and other purposes) is correct.
Tha	anking you,
Υοι	urs truly,
<b>√</b> _ Sig	nature of the Client
Clie	ent Code

#### **EASTERN FINANCIERS LIMITED**

Registered Office Address:

14, India Exchange Place, 2nd Floor, Kolkata-700 001

Phone: (033) 4010-4242, Fax: (033) 2230-6993, CIN: U65999WB1986PLC041392

Email ID: share ig@easternfin.com, dp ig@easternfin.com, Website: www.easternfin.com

Correspondence Office Address:

"Lords", Suite No. 102 & 104, 7/1, Lord Sinha Road, Kolkata - 700 071

Phone: (033) 4000-6800, Fax: (033) 2282-2052

Whole Time Directors' Name, Phone No. & Email ID:

Mr. Ajoy Agarwal, (033) 4010-4223, ajayagarwal@easternfin.com Mr. Abhishek Agarwal, (033) 4010-4503, abhishek@easternfin.com Mr. Ambrish Agarwal, (033) 4000-6801, ambrish@easternfin.com

Compliance Officer's Name, Phone No. & Email ID : Ms. Reena Khetan, 4000-6809, reena.k@easternfin.com

SINGLE SEBI REGN. NO. INZ000193733 DT.13.08.2018 (For NSE & BSE)

SEBI REGN. NO. FOR DP: IN-DP-NSDL-262-2006

For any grievance/dispute please contact us at the above address or email us at the Investor Grievance Email ID: share\_ig@easternfin.com or call us at the above mentioned numbers. In case not satisfied with the response, please contact the concerned exchange(s)

**NSE** | ignse@nse.co.in | (022) 2659-8190 | **BSE** | is@bseindia.co.in | (022) 2272-8097

#### Clearing Member for NSE-CDS, NSE-COMMODITY & BSE-COMMODITY

#### SMC GLOBAL SECURITIES LTD.

Registered & Correspondence Office address:

11/6B, Shanti Chambers, Main Pusa Road, New Delhi - 110 005 Phone: (011) 2575-4391, 3011-1000 / 1333, Fax: (011) 2575-4365 E.mail: smc@smcindiaonline.com, Website: www.smctradeonline.com

SEBI Registration No. INZ000199438 dt.12.09.2018

Disclosure of Proprietary trading pursuance to SEBI Circular No. : SEBI/MRD/SE/Cir-42/2003 dated 19th Nov., 2003, NSE Circular No. : NSE/INVG/PRE/2003/16 dated 25th Nov., 2003 and BSE Notice No. 20031125-7 dated 25 November, 2003 :

We, **EASTERN FINANCIERS LIMITED**, are also engaged in Proprietary trading apart from Client based business.

**Corporate Office Registered Office** 7/1, Lord Sinha Road 14, India Exchange Place Kolkata - 700 071 (2nd Floor) Ph.: (033) 4000-6800 Kolkata - 700 001 Fax: (033) 2282-8154, 4003-4089 Ph.: (033) 4010-4242

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Fax: (033) 2230-6993